

**Minutes of Meeting**  
**The Board for Waterworks, Wastewater Works and Onsite Sewage System Professionals**  
**INFORMAL FACT-FINDING CONFERENCES**  
**OCTOBER 22, 2009**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Michael Joseph Clark  
File Number 2010-01108 (WWW)  
(Interim Alt OS Sewage Operator)  
**(NO DECISION MADE)**


Michael Clark – W


2. Thomas Wallace Ashton  
File Number 2010-01109 (WWW)  
(Alternative OS Soil Evaluator)  
**(NO DECISION MADE)**

Thomas Ashton – W  
Curtis Moore

The meeting adjourned at 12:30 p. m.

**BOARD FOR WATERWORKS AND WASTEWATER WORKS OPERATORS  
AND ONSITE SEWAGE SYSTEM PROFESSIONALS**

  
\_\_\_\_\_  
Frank L. Davis, Jr., Chair

  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann Marie Brigil  
Title: Presiding Officer
3. Agency: Board for Waterworks and Wastewater Works Operators  
and Onsite Sewage System Professionals
4. Transaction: Informal Fact-Finding Conferences on October 22, 2009

5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
*none*

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

*Ann Marie Brigil*  
\_\_\_\_\_  
Signature

*10/22/09*  
\_\_\_\_\_  
Date